



Annual General Meeting

*Care, Dignity,
Inclusion, Independence & Respect for
Every Person*



New Children's Respite House

***St. HILDA'S SERVICES
Tuesday, 4th October 2022
The Bounty
2 Mile Road, Coosan, Athlone***

Phone : (090) 6475825
Email : info@sthildas.ie
Website: www.sthildas.ie

AGENDA :-

1. Address of Welcome
2. Secretary's Report including Minutes of Last Annual General Meeting.
3. Chairperson's Address.
4. Attendance at Board Meetings.
5. Consideration and Adoption of Director's Report and Audited Accounts for the period ending 31st December 2021.
6. Confirmation of Auditors.
7. Election of Directors.
8. Strategic Plan 2019 – 2023
Review of Outputs for year

SECRETARY'S REPORT

Directors and Members, it is my duty to present the Secretary's Report which is the minutes of last years AGM.

I wish to acknowledge the role of the Board of Directors and its Sub-committee Members in guiding St. Hilda's Services throughout the year and to thank them for their commitment and hard work.

The Board met on average once a month.

I will now give a report of the Minutes of last year's Annual General Meeting.

The Annual General Meeting of St. Hilda's Services was held via MS Teams due to the Covid-19 Pandemic on Tuesday, 5th October 2021 at 7 p.m. attended by –

1. Angela Flynn (Secretary)
2. Mary Meares
3. Michael Evans
4. Siobhan Freeburne
5. John Keena

Members attended via MS Teams.

In Attendance –
Sheila Buckley Byrne.

In the absence of the Chairperson, the board agreed for Angela Flynn to chair the meeting.

Apologies were received from John Blackweir (Chairperson), Ann Kenny, Finbarr Collins.

The minutes of the previous Annual General Meeting were presented. The minutes were adopted on the proposal of Mary Meares, seconded by Michael Evans.

The Chairperson's Address was in the absence of the Chairperson, presented by Angela Flynn and alluded to the difficult decisions that had to be made by the Services in March 2020 and ongoing since the arrival of the Covid-19 Pandemic; the resilience, care and creativity of St. Hilda's Staff Members navigating their way through the difficult last 12 months and assistance with the Vaccination Programme. Angela Flynn on behalf of the Board of Directors wished to thank the Management and Staff of St. Hilda's Services for their hard work. Thanks, was also extended to the HSE Social Care / Disability Service Management and Staff for their support, to Public Health for their guidance, to the Emergency Services for their patience and help of those who delivered the Vaccination Programme. Angela Flynn went on to say that the Board will continue to prioritise governance, quality and the development of additional capacity for new service provision. Angela Flynn finished by thanking the Directors for their assistance in the last 12 months and informed the Board that John Blackweir would be stepping down in his capacity as Chairperson of the Board of Directors.

Sheila Buckley Byrne expressed thanks to outgoing Chairperson, Mr. John Blackweir for his continuous support over the last few years. Angela Flynn on behalf of the board also thanked John Blackweir for his significant contribution as Chairperson of the Board and Board Member.

Angela Flynn then handed the meeting over to Ms. Sheila Buckley Byrne, CEO, for the presentation of the Audited Accounts for 2020.

Ms. Sheila Buckley Byrne then presented the Audited Accounts on a page-by-page basis. Total Income of €6,594,127 in 2020 which gave a surplus of €561,271, of which €6,298,168 was from HSE.

Sheila Buckley Byrne stated that the additional funding related to additional services provided in 2020.

Treasurer Michael Evans confirmed that RBK had gone through the accounts in detail with the Board. He was satisfied in how they were presented to the Board. He confirmed that the Board were reassured that the business is well managed and there is a good allocation of funds in the year.

The Chair asked that the Accounts and re-election of Auditors be taken in 1 motion, this was agreed and was proposed by Michael Evans and seconded by Mary Meares.

The Chair then addressed the meeting in relation to Board Directors.

Board Members currently serving –

- Angela Flynn
- Mary Meares
- Finbarr Collins
- Siobhan Freeburne
- Michael Evans

Board Members not seeking re-election this year –

- John Blackweir
- John Keena
- Ann Kenny

The Chair wished to thank all the outgoing Directors for their hard work and significant commitment to the Board and extended every good wish to them all.

Nominations to the Board from the 16th November 2021 were –

- Grace Ayeni
- Michael Downes
- Deirdre Brosnan

Proposed by Angela Flynn and seconded by Mary Meares.

Angela Flynn confirmed that the Nominations Committee fulfilled its Due Diligence requirements.

Angela Flynn then handed back to Sheila Buckley Byrne, C.E.O. who spoke about the Key Outputs, Performance Indicators for the services –

- Vaccination Programme was excellent,
- Code of Governance Implemented in 2021,
- Offices completed – high quality, administrative space,
- Restoration of Day Services – blended with residential,
- Short Breaks Model of Respite back in 2021,
- First Halloween Camp is to be run in 2021 responding to pressures of school closure experienced by families,
- Engagement in HSE enhanced,
- Covid Response Team continues its preparedness planning weekly.

The Chair thanked Sheila Buckley Byrne for her presentation, commenting on all the good work done and stated that the Board looked forward to working towards the objectives set out in its Strategic Plan right through to 2023.

Angela Flynn on behalf of the Board extended a special thanks to Sinead Gaffey in relation to the rollout of the Vaccination Programme. She went on to thank all the Staff, Management & everyone working with Service Users, Drivers, and Caretakers. Angela Flynn wanted to remember our Service Users through the tough year, they coped well and were well supported.

Angela Flynn hoped for a positive year ahead and thanked Majella and Sinead for all the paperwork in preparation for Board Meetings and in particular the AGM ensuring that it runs smoothly.

As there were no further items from the floor, the meeting was formally closed by the Angela Flynn who thanked all for attending the meeting (via MS Teams).

Sheila Buckley Byrne confirmed that the 1st Meeting of the New Board of Directors would be held on Tuesday, 16th November 2021.

This concluded the business of the Annual General Meeting.

CHAIRPERSON'S ADDRESS TO **ANNUAL GENERAL MEETING**

Good evening and welcome to the Annual General Meeting of St. Hilda's Services.

2021 was a year dominated by Covid-19. The rollout of the vaccine in February / March to service users and staff members brought some comfort to a challenging period of Covid-19. This was followed by the extension of services which had serious restrictions imposed by the threat to health of Covid-19. The services returned to full opening by Summer 2021.

With its new office block opened the services continued to invest in the Governance Structure to provide a solid platform to meet the Compliance and Regulations in the sector going forward.

In 2021 Day Services consolidated its presence in the community of Ferbane to provide a local service to local people. The assistance of the community group An Siolan established the Ferbane Service and Supports at the local heritage centre.

The Respite Services expanded its development to include more children at the services new Children's Respite Centre in 2021. (Officially opened by Minister in 2022).

The focus going forward is the development of a Community Home capacity in the Midlands for those awaiting services.

I want to extend my thanks to HSE Disability Services for their support to St. Hilda's Services and the continued support of Public Health who continue to guide our employees in relation to Infection Control and Prevention.

I want to thank our Management and Staff of St. Hilda's Services for their extraordinary commitment to realising the potential of everyone they support. The services continues to work with the HSE re outstanding funding issues to support this work going forward.

St. Hilda's welcomes the return to fundraising which forms a critical part of our development. Friends of St. Hilda's supports the development of projects and infrastructure for the service. I would like to thank all the Directors who give their time voluntarily to support good governance in St. Hilda's.

Thank you.

Angela Flynn
Chairperson

**Board of Directors
Meetings Listing
Since 2021 AGM**

St. Hilda's Services 2021 / 2022

Attendance at Board of Directors Meetings.

Board Member Name	05/10/21 AGM (Via MS Teams)	16/11/21	22/02/22	30/03/22	10/05/22	21/06/22	13/09/22
Angela Flynn	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Apologies</i>
Mary Meares	<i>Present</i>	<i>Apologies</i>	<i>Apologies</i>	<i>Apologies</i>	<i>Apologies</i>	<i>Present</i>	<i>Present</i>
Siobhan Freeburne	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Apologies</i>	<i>Present</i>
Michael Evans	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Apologies</i>	<i>Apologies</i>
Grace Ayeni	<i>Elected</i>	<i>Apologies</i>	<i>Present</i>	<i>Apologies</i>	<i>Present</i>	<i>Present</i>	<i>Apologies</i>
Michael Downes	<i>Elected</i>	<i>Present</i>	<i>Present</i>	<i>Apologies</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>
Deirdre Brosnan	<i>Elected</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Apologies</i>	<i>Present</i>	<i>Apologies</i>

St. Hilda's Services 2021 / 2022

Attendance at Quality & Safety Sub-Committee Meetings.

Sub-Committee Member Name	16/11/21	22/02/22	30/03/22	10/05/22	21/06/22	13/09/22
Angela Flynn	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Apologies</i>
Mary Meares	<i>Apologies</i>	<i>Apologies</i>	<i>Apologies</i>	<i>Apologies</i>	<i>Present</i>	<i>Present</i>
Siobhan Freeburne	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Apologies</i>	<i>Present</i>
Michael Evans	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Apologies</i>	<i>Apologies</i>
Grace Ayeni	<i>Apologies</i>	<i>Present</i>	<i>Apologies</i>	<i>Present</i>	<i>Present</i>	<i>Apologies</i>
Michael Downes	<i>Present</i>	<i>Present</i>	<i>Apologies</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>
Deirdre Brosnan	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Apologies</i>	<i>Present</i>	<i>Apologies</i>

Attendance at Audit, Risk & Finance Committee Meetings.

Committee Member Name	22/02/22	10/05/22	
Angela Flynn	<i>Present</i>	<i>Present</i>	
Michael Evans	<i>Present</i>	<i>Present</i>	

Directors Report and Audited Accounts

**FOR THE YEAR ENDED
31st DECEMBER 2021**

Registered Number : 91632
Charity Number : CHY 6508

Registered number: 91632
Charity number: CHY 6508

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

DIRECTORS ' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

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ST. HILDAS SERVICES CLG
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS DIRECTORS AND ADVISERS
FOR THE YEAR ENDED 31 DECEMBER 2021**

Directors	Angela Flynn, Chair Mary Meares, Secretary Siobhan Freeburne, Assistant Secretary Michael Evans, Treasurer Finbar Collins, Director John Blackweir (Retired 16 November 2021) Ann Kenny (Retired 16 November 2021) John Keena (Retired 16 November 2021) Grace Ayeni, Director (Appointed 16 November 2021) Deirdre Hughes, Director (Appointed 16 November 2021) Michael Downes, Director (Appointed 16 November 2021)
Company registered number	91632
Charity registered number	CHY 6508
Registered office	St Hilda's Services CLG Grace Park Road Athlone Westmeath
Company secretary	Mary Meares
Chief executive officer	Shelia Buckley Byrne
Independent auditors	RBK Business Advisers Chartered Accountants and Statutory Audit Firm RBK House Irishtown Athlone Co. Westmeath
Bankers	Allied Irish Bank Custume Place Athlone Westmeath Ulster Bank Church Street Athlone Westmeath
Solicitors	Mellotte O'Carroll Solicitors Pearse Street Athlone Westmeath

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

DIRECTOR'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

The Directors present their annual report together with the audited financial statements of St. Hilda's Services CLG for the year ended 31 December 2021. The annual report serves the purposes of a directors' report under company law. The Directors confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

a. Policies and Objectives

The charitable company has produced a strategic plan which lays out the strategic direction of the organisation and its activities that are required to achieve these goals. The outputs of the strategic plan are reviewed at the Annual General Meeting (AGM).

In setting objectives and planning for activities, the Directors have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for Achieving Objectives

The Board reviews Service Reports quarterly for each department to ensure activity relates to objectives set out in strategic plan. The Board have completed a new Strategic Plan for 2019 to 2023.

c. Activities Undertaken to Achieve Objectives

Each department reviews the strategic plan annually in conjunction with public policy. The needs of individuals and their families form part of this review.

Strategic report

ACHIEVEMENTS AND PERFORMANCE

a. Main Achievements of the Charitable Company

The financial results for the year to 31st December 2021 are outlined in the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and are further explained in the Notes to the Financial Statements.

During the year the charitable company made a surplus of €401,628 (2020: €393,085). The total of €7,729,047 in funding, donations and legacies income was received in the financial year to 31st December 2021 (2020: €6,659,305). Total of €24 of Investments and other income received in the financial year to 31st December 2021 (2020: €Nil).

Total resources expended on charitable activities amounted to €7,327,419 (2020: €6,266,220). Charitable activities includes all direct expenditure associated with running the services and the necessary support costs to facilitate this including salaries.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

DIRECTOR'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

Strategic report (continued)

ACHIEVEMENTS AND PERFORMANCE (continued)

b. Investment Policy and Performance

The charitable company has no long term investments. All reserves are on short term deposit to ensure the effective management of cash flow and access to liquidity.

FINANCIAL REVIEW

a. Going Concern

After making appropriate enquiries, the Directors have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves Policy

The charitable company's available reserves at the year-end are as shown in the financial statements and have been split as restricted and unrestricted as appropriate. St. Hilda's endeavours to maintain a positive or breakeven reserve annually. The charitable company needs to plan for a reserve of 6 months salary costs. The breakeven policy makes no contingency for an adverse financial event from Funders.

c. Principal Funding

Principal funding for the year arose from grant income received from the HSE – Dublin Mid Leinster and West

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Constitution

The charitable company is registered as a charitable company limited by guarantee and was set up by Constitution. The charitable company is a registered charity with registered number CHY6508.

The principal object of the charitable company is to provide services and supports to people with an intellectual disability within the person's own community achieving the greatest possible health and social gain.

b. Methods of Appointment or Election of Directors

The management of the charitable company is the responsibility of the Directors who are elected and co-opted under the terms of the Constitution.

c. Organisational Structure and Decision-Making Policies

Operational decisions in the running of the charitable company are the responsibility of the CEO. The CEO attends monthly meetings of the board and reports to the association through the Chairperson. The Board had the following sub-committees in place: Audit, Risk & Finance, and Quality & Safeguarding in 2021.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

DIRECTOR'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

d. Policies Adopted for the Induction and Training of Directors

All new Board members received a "Board Induction & Information Booklet" when they become a member. This contains information and documentation relating to Memorandum and Articles of Association, Strategic Plan, Role and Responsibilities of Board Members and other relevant documentation.

e. Audit, Risk & Finance Committee

The Finance Committee consists of experienced members in the area of corporate governance and financial management. The committee assists the board in fulfilling its responsibilities by independently reviewing financial statements and the effectiveness of internal controls. The committee has responsibility for all aspects of finance including the monitoring of the external audit function, procurement, budgeting, remuneration and overall financial control.

f. Financial Risk Management

The Directors have assessed the major risks to which the charitable company is exposed, in particular those related to the operations and finances of the charitable company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Management have identified key risks which face all organisations in similar sectors.

- (1) Going concern and continued funding and support from the HSE, third party contributors and Government agencies.
- (2) Proper control over key activities, such as fundraising and cash management.
- (3) Managing all aspects of reputational risks.
- (4) Governance – Compliance with best practice, the corporate governance code and the Charities Act 2009 to ensure correct control of the charitable company and that the assets of the charitable company are safeguarded.

The Company is compliant with the Charities regulator.

PLANS FOR FUTURE PERIODS

The organisation is planning to continue to develop Day Services in Ferbane and Moate area to provide services in the individual's own locality. The organisation continues to seek additional funding for Residential Services for those with aging families.

FUNDS HELD AS CUSTODIAN

There are no funds held in this category.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

DIRECTOR'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

HEALTH AND SAFETY OF EMPLOYEES

The well-being of the charitable company's employees is safeguarded through strict adherence to health and safety standards. Health and Safety legislation imposes certain requirements on employers and the charitable company has taken the necessary action to ensure compliance with the legislation, including the adoption of a safety statement for St. Hilda's and a Site Specific Safety Statement in each service location.

ACCOUNTING RECORDS

The measures taken by the directors to ensure compliance with the requirements of Companies Act 2014 regarding proper books of account are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise and the provision of adequate resources to the finance function. The books of account of the charitable company are maintained at Grace Park Road, Athlone, Co. Westmeath.

EVENTS SINCE YEAR END

There have been no important events since the year end that have had a material effect on the operation and finances of St. Hildas Services.

TAXATION EXEMPTION

The charitable company surplus is exempt from taxation owing to its charitable status.

POLITICAL DONATIONS

There were no political contributions which require disclosure under the Electoral Act, 1997.

EQUAL OPPORTUNITIES POLICY

In accordance with the charitable company's Equal Opportunities Policy, the charitable company has long established fair employment practices in the recruitment, selection, retention and training of all staff.

Full details of these policies are available from the charitable company's offices.

DISCLOSURE OF INFORMATION TO AUDITOR

Each of the persons who are Directors at the time when this Directors' report is approved has confirmed that:

- so far as that Director is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Directors has taken all the steps that ought to have been taken as a Director in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

AUDITOR

RBK Business Advisers, Chartered Accountants and Statutory Audit Firm have indicated their willingness to continue in office in accordance with provisions of Section 383 (2) of the Companies Act 2014. The Directors will propose a motion re-appointing the auditor at the AGM.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

DIRECTOR'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

Approved by order of the members of the board of Directors and signed on their behalf by:


Angela Flynn


Mary Meares

Date: 13/04/2022

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

STATEMENT OF DIRECTORS' RESPONSIBILITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

The Directors (who are also the directors of St. Hilda's Services CLG for the purposes of company law) are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and Regulations.

Irish Company law requires the Directors to prepare financial statements for each financial year. Under the law, the Directors have elected to prepare the financial statements in accordance with Companies Act 2014 and the accounting standards issued by the Financial Reporting Council (and promulgated by Chartered Accountants Ireland) including FRS 102 The Financial Reporting Standard applicable in the UK and Ireland (Generally Accepted Accounting Practice in Ireland) as modified by the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" effective 1 January 2019 .

Under company law, the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the charitable company, as to the financial position of the charitable company at year end and profit or loss of the charitable company for the financial year end and otherwise comply with the Companies Act 2014. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Directors are responsible for ensuring that the charitable company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the charitable company, enable at any time the assets, liabilities, financial position and profit or loss of the charitable company to be determined with reasonable accuracy, enable them to ensure the financial statements and Director's report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors are responsible for the maintenance and integrity of the corporate and financial information included on the charities website. Legislation in Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Directors and signed on its behalf by:



Angela Flynn



Mary Meares

Date: 13/04/2022

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ST. HILDAS SERVICES CLG

Opinion

We have audited the financial statements of St. Hildas Services CLG (the 'charitable company') for the year ended 31 December 2021 which comprise the Statement of financial activities, the balance sheet, the statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable Irish law and Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' as modified by the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" effective 1 January 2019.

In our opinion the :

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2021.
- have been properly prepared in accordance with Financial reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland; and
- have been prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in Ireland, including the Ethical Standard as issued by the Irish Auditing and Accounting Service Authority ("IAASA"), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Directors with respect to going concern are described in the relevant sections of this report.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ST. HILDAS SERVICES CLG (CONTINUED)

Other information

The Directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our audit report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on Other Matters Prescribed by the Companies Act 2014

In our opinion, based on the work undertaken in the course of the audit:

- we have obtained all the information and explanations which we consider necessary for the purpose of our audit;
- the accounting records of the Charity were sufficient to permit the financial statements to be readily and properly audited;
- the financial statements are in agreement with accounting records;
- the information given in the Director's Report is consistent with the financial statements; and
- the Director's Report has been prepared in accordance with the Companies Act 2014.

Matters of Which we are Required to Report by Exception

Based on the Knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified any material misstatements in the Director's Report.

The Companies Act 2014 requires us to report to you, if in our opinion, the disclosures of directors remuneration and transactions required by Section 305 to 312 of the Act are not made.

We have nothing to report in this regard.

Responsibilities of Directors

As explained more fully in the Directors' responsibilities statement, the Directors are responsible for the preparation of the financial statement and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ST. HILDAS SERVICES CLG (CONTINUED)

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Financial Statements.

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Directors.
- Conclude on the appropriateness of the use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ST. HILDAS SERVICES CLG (CONTINUED)

The Purpose of our Audit work and to who we owe our responsibilities

This report is made solely to the Charity's members, as a body in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in the audit report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity of the Charity's members as a body for our audit work, for this report, or for the opinions we have formed.



Cathal Melia
for and on behalf of
RBK Business Advisers
Chartered Accountants and Statutory Audit Firm
RBK House
Irishtown
Athlone
Co. Westmeath

Date: 13/04/2022

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	Restricted funds 2021 €	Unrestricted funds 2021 €	Total funds 2021 €	<i>As restated</i> <i>Total</i> <i>funds</i> <i>2020</i> €
Income from:					
Fundings, Donations and legacies	3	7,729,023	-	7,729,023	6,659,305
Investments and other Income	4	24	-	24	-
Total income		7,729,047	-	7,729,047	6,659,305
Expenditure on:					
Charitable Activities	5	7,109,927	-	7,109,927	6,064,428
Governance Costs	10	40,460	177,032	217,492	201,792
Total expenditure		7,150,387	177,032	7,327,419	6,266,220
Net income/(expenditure)		578,660	(177,032)	401,628	393,085
Transfers between funds	20	(120,125)	120,125	-	-
Net movement in funds		458,535	(56,907)	401,628	393,085
Reconciliation of funds:					
Total funds brought forward as previously stated		660,608	3,236,619	3,897,227	430,002
Prior year adjustment		-	-	-	3,074,140
Total funds brought forward as restated		660,608	3,236,619	3,897,227	3,504,142
Net movement in funds		458,535	(56,907)	401,628	393,085
Total funds carried forward		1,119,143	3,179,712	4,298,855	3,897,227

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 16 to 35 form part of these financial statements.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)
REGISTERED NUMBER: 91632

BALANCE SHEET
AS AT 31 DECEMBER 2021

	Note	2021 €	<i>As restated</i> 2020 €
Fixed assets			
Tangible assets	14	5,095,676	4,949,112
		5,095,676	4,949,112
Current assets			
Debtors	15	220,520	142,304
Investments	16	381	381
Cash at bank and in hand		882,363	495,464
		1,103,264	638,149
Creditors: amounts falling due within one year	17	(1,371,891)	(1,107,410)
Net current liabilities		(268,627)	(469,261)
Total assets less current liabilities		4,827,049	4,479,851
Creditors: amounts falling due after more than one year	18	(528,194)	(582,624)
Net assets excluding pension asset		4,298,855	3,897,227
Total net assets		4,298,855	3,897,227
Charity reserves			
Restricted funds	20	1,119,143	660,608
Unrestricted funds	20	3,179,712	3,236,619
Total funds		4,298,855	3,897,227

ST. HILDAS SERVICES CLG
(A company limited by guarantee)
REGISTERED NUMBER: 91632

BALANCE SHEET (CONTINUED)
AS AT 31 DECEMBER 2021

The financial statements were approved and authorised for issue by the Trustees on and signed on their behalf by:



Angela Flynn



Mary Meares

Date: 13/04/2022

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021 €	<i>As restated</i> 2020 €
Cash flows from operating activities			
Net cash used in operating activities	23	763,522	700,761
Cash flows from investing activities			
Purchase of tangible fixed assets		(323,597)	(447,493)
Net cash used in investing activities		(323,597)	(447,493)
Cash flows from financing activities			
Cash inflows from new borrowing		-	209,171
Repayments of borrowing		(53,026)	-
Net cash (used in)/provided by financing activities		(53,026)	209,171
Change in cash and cash equivalents in the year		386,899	462,439
Cash and cash equivalents at the beginning of the year		495,464	33,025
Cash and cash equivalents at the end of the year	24	882,363	495,464

The notes on pages 16 to 35 form part of these financial statements

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1. General information

These financial statements comprising the Statement of Financial Activities, the Balance sheet, the Statement of Cashflows and the related notes constitute the individual financial statements of St. Hilda's Services CLG for the financial year ended 31 December 2021.

St. Hilda's Services is a company limited by guarantee and is a public benefit entity incorporated in Ireland with a registered office at Gracepark Road, Athlone, Co. Westmeath and its company registration number is 91632.

The nature of the charitable company's operations and its principal activities are set out in the Directors report.

Currency

The financial statements have been presented in Euro which is also the functional currency of the charitable company.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2014.

St. Hildas Services CLG meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The financial statements have been prepared on a going concern basis which assumes that the organisation will continue in operation for the foreseeable future.

During the year, St. Hilda's Services generated a surplus of €401,628 (2020: €393,085). At the balance sheet date, the organisation has a net current asset position of €4,298,855 (2020: €3,897,227) of which €3,179,712 (2020: €3,236,619) is unrestricted reserves.

The Directors have prepared a budget for the financial year ended 31 December 2022 to assist in financial planning matters for the organisation. This revised and stress tested budget provides for a deficit position.

Based on the above factors, the Directors are satisfied and confident that the entity has the ability to continue as a going concern and that the going concern basis of preparation of the financial statements is appropriate. The financial statements do not contain any adjustments that may be necessary should the going concern basis of preparation be inappropriate.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

2. Accounting policies (continued)

2.3 Income

All incoming resources are included in the Statement of Financial Activities when the charitable company is entitled to the income, the amount can be quantified with reasonable accuracy and it is probable the income will be received. All income derives from activities in the Republic of Ireland.

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.

Income from government and other grants, whether 'capital' or 'revenue' grants, is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably. Grants, where entitlement is not conditional on the delivery of a specific performance by the charitable company is recognised within income from donations and legacies. Grants, where related to performance and specific deliverables, are accounted for as the charitable company earns the right to consideration by its performance and included within income from charitable activities.

Donated services and facilities are included at the fair value to the charitable company where this can be quantified. Donations in kind are included at their estimated value to the foundation in both revenue and expenditure in the year of receipt. Donated facilities are included as both income and expenses at the value to the charitable company where this can be quantified and a third party is bearing the cost. Where it is not practicable to measure the value of the resource with sufficient reliability, the income is included in the financial period when the resource is sold. An asset is recognised only when those services are used for the production of an asset and the services received will be capitalised as part of the cost of an asset. Where it cannot be quantified, the value is recognised when sold. The value of services provided by volunteers has not been included in these accounts.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Governance costs are those incurred in connection with the administration of the charitable company and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income and those incurred in trading activities that raise funds.

Charitable activities and governance costs are costs incurred on the charitable company's educational operations, including support costs and costs relating to the governance of the charitable company apportioned to charitable activities.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

2. Accounting policies (continued)

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the statement of financial activities as the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Taxation

There is no charge to corporation taxation as the charitable company has been granted exemption under Section 207 and 208 of the Taxes Consolidation Act 1997. Expenditure is inclusive of irrecoverable VAT.

2.8 Tangible fixed assets and depreciation

Cost

Tangible fixed assets are recorded at historical cost or deemed cost, less accumulated depreciation. Cost includes prime cost, overheads and interest incurred in financing the construction of tangible fixed assets. Capitalisation of interest ceases when the asset is brought into use.

Depreciation

Depreciation is provided on fixtures and fittings and equipment, on a straight-line basis, so as to write off their cost less residual amounts over their estimated useful economic lives.

The estimated useful economic lives assigned to property, plant and equipment are as follows:

Freehold property	-	2% Straight line
Motor vehicles	-	20% Straight line
Fixtures and fittings	-	10% Straight line
Assets under construction	-	Not depreciated

The charitable company undertakes a review for impairment of a fixed asset if events or changes in circumstances indicate that the carrying amount of the fixed asset may not be recoverable. To the extent that the carrying amount exceeds the recoverable amount, that is the higher of net realisable value and value in use, the fixed asset is written down to its recoverable amount.

2.9 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the statement of financial activities.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

2. Accounting policies (continued)

2.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Subsequently these are measured at amortised cost less any provision for impairment. A provision for impairment of trade receivables is established when there is objective evidence that the Charity will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of provision required are recognised in the statement of financial activity.

2.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charitable company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the statement of financial activities as a finance cost.

2.13 Trade and other creditors

Trade and other creditors are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

2. Accounting policies (continued)

2.14 Employee benefits

The charitable company provides a range of benefits to employees, including paid holiday arrangements and defined contribution pension plans.

Short term benefits

Short term benefits, including holiday pay and other similar non-monetary benefits, are recognised as an expense in the period in which the service is received.

Defined contribution pension plans

The charitable company operates a defined contribution plan. A defined contribution plan is a pension plan under which the charitable company pays fixed contributions into a separate fund. Under defined contribution plans, the charitable company has no legal or constructive obligations to pay further contributions if the fund does not hold sufficient assets to pay all employees the benefits relation to employee service in the current and prior periods.

For defined contribution plans, the charitable company pays contributions to privately administered pension plans on a contractual voluntary basis. The charitable company has not further payment obligations once the contributions have been paid. The contributions are recognised as employee benefit expense when they are due. Accrued contributions are recognised as a liability to the extent that a cash payment is due in future periods.

2.15 Currency

Functional and presentation currency

Items included in the financial statements of the charitable company are measured using the currency of the primary economic environment in which the charitable company operates ("the functional currency"). The financial statements are presented in Euro, which is the charitable company's functional and presentation currency and is denoted by the symbol "€".

Transactions and balances

Foreign currency transactions are translated into the functional currency using the spot exchange rates at the dates of the transactions.

At each period end, foreign currency monetary items are translated using the closing rate. Non-monetary items measured at historical cost are translated using the exchange rate at the date of the transaction and non-monetary items measured at fair value are measured using the exchange rate when fair value was determined.

Foreign exchange gains and losses that relate to borrowings and cash and cash equivalents are presented in the Statement of Financial Activities within 'costs of charitable activities'. All other foreign exchange gains and losses are presented in the Statement of Financial Activities within 'expenditure on charitable activities'.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

2. Accounting policies (continued)

2.16 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Directors in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2.17 Contingencies

Contingent liabilities, arising as a result of past events, are not recognised when (i) it is not probable that there will be an outflow of resources or that the amount cannot be reliably measured at the reporting date or (ii) when the existence will be confirmed by the occurrence or non-occurrence of uncertain future events not wholly within the charitable company's control. Contingent liabilities are disclosed in the financial statements unless the probability of an outflow of resources is remote.

Contingent assets are not recognised. Contingent assets are disclosed in the financial statements when an inflow of economic benefits is probable.

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

2. Accounting policies (continued)

2.18 Critical accounting estimates and areas of judgement

In the application of the charitable company's accounting policies, which are described above, the Directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The Directors consider the accounting estimates and assumptions below to be its critical accounting estimates and judgements:

Fixed Assets

Long-lived assets, consisting primarily of property, plant and equipment, comprise a significant portion of the total assets. The annual depreciation charge depends primarily on the estimated useful economic lives of each type of asset and estimates of residual values. The Directors regularly review these asset useful economic lives and change them as necessary to reflect current thinking on remaining lives in light of prospective economic utilisation and physical condition of the assets concerned. Changes in asset useful lives can have a significant impact on depreciation and amortisation charges for the period. Details of the useful economic lives are included in the accounting policies. The net book value of tangible fixed assets subject to depreciation at the financial year ended date was €5,095,676 (2020: €4,949,112).

3. INCOME FROM DONATIONS AND LEGACIES

	Restricted funds 2021 €	Total funds 2021 €	<i>As restated Total funds 2020 €</i>
Department of Education VTU Grant	43,985	43,985	30,999
Client Contribution and Charges	91,486	91,486	83,587
Health Service Executive	7,558,520	7,558,520	6,363,346
Sundry & Refunds	35,032	35,032	181,373
Total 2021	<u>7,729,023</u>	<u>7,729,023</u>	<u>6,659,305</u>
<i>Total 2020 as restated</i>	<u>6,659,305</u>	<u>6,659,305</u>	

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

4. INVESTMENT INCOME

	Restricted funds 2021 €	Total funds 2021 €	<i>As restated Total funds 2020 €</i>
Deposit Interest Received	24	24	-

5. EXPENDITURE ON RAISING FUNDS

	Restricted funds 2021 €	Total funds 2021 €	<i>As restated Total funds 2020 €</i>
Staff Costs and Travel (Note 6)	6,184,350	6,184,350	5,310,385
Service Costs (Note 7)	156,834	156,834	158,496
Administration Costs (Note 8)	134,313	134,313	131,242
Establishment Costs (Note 9)	634,430	634,430	464,305
	<u>7,109,927</u>	<u>7,109,927</u>	<u>6,064,428</u>
<i>Total 2020 as restated</i>	<u>6,064,428</u>	<u>6,064,428</u>	

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

6. STAFF COSTS AND TRAVEL

	Restricted funds 2021 €	Total funds 2021 €	<i>As restated Total funds 2020 €</i>
Wages and Salaries (Note 13)	5,159,828	5,159,828	4,513,360
Employers PRSI (Note 13)	613,701	613,701	490,114
Pension Cost (Note 13)	367,315	367,315	251,891
Travel & Subsistence	26,544	26,544	27,028
Staff Training & Courses	16,962	16,962	27,992
	<u>6,184,350</u>	<u>6,184,350</u>	<u>5,310,385</u>

7. SERVICE COSTS

	Restricted funds 2021 €	Total funds 2021 €	<i>As restated Total funds 2020 €</i>
In Home Care - Respite	3,150	3,150	13,340
Private Transport	38,124	38,124	49,904
Service Bus Expenses	82,580	82,580	62,603
Client Resources	10,517	10,517	18,671
Material Usage	22,463	22,463	13,978
	<u>156,834</u>	<u>156,834</u>	<u>158,496</u>

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

8. ADMINISTRATION COSTS

	Restricted funds 2021 €	Total funds 2021 €	<i>As restated Total funds 2020 €</i>
Telephone & Fax	28,690	28,690	28,023
General Admin Expenses	105,623	105,623	103,219
	<u>134,313</u>	<u>134,313</u>	<u>131,242</u>

9. ESTABLISHMENT COSTS

	Restricted funds 2021 €	Total funds 2021 €	<i>As restated Total funds 2020 €</i>
Rent and Rates	43,364	43,364	38,553
Light and Heat	66,456	66,456	62,867
Cleaning	12,938	12,938	53,094
Canteen	84,599	84,599	76,288
Repairs and Maintenance	297,821	297,821	100,586
Insurance	115,777	115,777	122,992
Service Costs	13,475	13,475	9,925
	<u>634,430</u>	<u>634,430</u>	<u>464,305</u>

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

10. GOVERNANCE COSTS

	Restricted funds 2021 €	Unrestricted funds 2021 €	Total funds 2021 €	<i>As restated Total funds 2020 €</i>
Depreciation	-	177,033	177,033	144,883
Governance costs (see analysis below)	40,460	-	40,460	56,909
	<u>40,460</u>	<u>177,033</u>	<u>217,493</u>	<u>201,792</u>
<i>Total 2020 as restated</i>	<u>56,909</u>	<u>144,883</u>	<u>201,792</u>	

11. ANALYSIS OF GOVERNANCE COSTS

	Restricted funds 2021 €	Total funds 2021 €	<i>As restated Total funds 2020 €</i>
Accountancy Fees	5,375	5,375	2,391
Audit Fees	8,442	8,442	8,442
Legal & Professional Fees	500	500	25,000
Bank Charges	26,143	26,143	21,076
Total 2021	<u>40,460</u>	<u>40,460</u>	<u>56,909</u>
<i>Total 2020 as restated</i>	<u>56,909</u>	<u>56,909</u>	

12. AUDITORS' REMUNERATION

	2021 €	<i>As restated 2020 €</i>
Fees Payable to the Charitable Company's Auditor for the Audit of the Annual Accounts	<u>8,442</u>	<u>8,442</u>

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

13. STAFF COSTS

	2021	<i>As restated</i> 2020
	€	€
Wages and Salaries	5,159,828	4,513,360
Social Security Costs	613,701	490,114
Pension, PHI & Life Cover	367,315	251,891
	<u>6,140,844</u>	<u>5,255,365</u>

The average number of persons employed by the Company during the year was as follows:

	2021	2020
	No.	No.
Staff	<u>139</u>	<u>136</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded €60,000 was:

	2021	2020
	No.	No.
In the band €60,001 - €70,000	2	3
In the band €70,001 - €80,000	-	1
In the band €80,001 - €90,000	-	1
In the band €90,001 - €100,000	1	-

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

14. TANGIBLE FIXED ASSETS

	Freehold property €	Motor vehicles €	Fixtures and Fittings €	Assets Under Construction €	Total €
Cost or valuation					
At 1 January 2021	5,468,213	459,310	609,013	289,856	6,826,392
Additions	-	120,125	42,738	160,734	323,597
Transfers between classes	450,590	-	-	(450,590)	-
At 31 December 2021	<u>5,918,803</u>	<u>579,435</u>	<u>651,751</u>	<u>-</u>	<u>7,149,989</u>
Depreciation					
At 1 January 2021	1,055,334	311,308	510,638	-	1,877,280
Charge for the year	115,162	42,984	18,887	-	177,033
At 31 December 2021	<u>1,170,496</u>	<u>354,292</u>	<u>529,525</u>	<u>-</u>	<u>2,054,313</u>
Net book value					
At 31 December 2021	<u>4,748,307</u>	<u>225,143</u>	<u>122,226</u>	<u>-</u>	<u>5,095,676</u>
At 31 December 2020	<u>4,412,879</u>	<u>148,002</u>	<u>98,375</u>	<u>289,856</u>	<u>4,949,112</u>

15. DEBTORS

	2021 €	As restated 2020 €
Due within one year		
Bike Loan Account	2,671	1,180
Other Debtors	23,508	18,281
Prepayments and Accrued Income	75,218	59,672
Grants Receivable	119,123	63,171
	<u>220,520</u>	<u>142,304</u>

ST. HILDAS SERVICES CLG
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

16. CURRENT ASSET INVESTMENTS

	2021	<i>As restated</i> 2020
	€	€
Prize Bonds	381	381

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	<i>As restated</i> 2020
	€	€
Credit Card	554	950
Bank Loans	61,011	59,608
Trade Creditors	126,953	76,397
Deferred Income	60,000	70,000
Other Taxation and Social Security	154,834	141,956
Other creditors	65,600	34,138
Accruals	902,939	724,361
	1,371,891	1,107,410

Other Taxation and Social Security

	2021	<i>As restated</i> 2020
	€	€
PAYE	151,615	120,778
VAT	3,219	21,178
	154,834	141,956

18. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021	<i>As restated</i> 2020
	€	€
Bank Loans	528,194	582,624

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

The aggregate amount of liabilities payable or repayable wholly or in part more than five years after the reporting date is:

	2021	<i>As restated</i> 2020
	€	€
Repayable by Instalments	528,194	582,624
	528,194	582,624

19. PRIOR YEAR ADJUSTMENTS

In previous years, St. Hilda's received grants from the HSE for the purposes of both capital and revenue expenditure.

As set out in the notes to previous years accounts, these capital grants were included on the balance sheet as deferred capital grants and were released to income over the life of the related asset. Such treatment does not fully comply with the requirements of SORP.

In the current year, it has been necessary to correct this historical treatment of grants by way of a prior year adjustment. This has resulted in the transfer of the unamortised portion of the grants at 1 January 2020, with a value of €2.9m to reserves. The amortisation charge recorded in the Statement of Financial Activities has been reversed resulting in a decrease in the surplus for 2020 by €137,398.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

20. STATEMENT OF FUNDS

Statement of funds - current year

	Balance at 1 January 2021 €	Income €	Expenditure €	Transfers In/out €	Balance at 31 December 2021 €
Unrestricted funds					
Designated funds					
Building Fund	2,000,000	-	-	-	2,000,000
Vehicle Fund	125,000	-	-	-	125,000
IT Upgrade	125,000	-	-	-	125,000
	<u>2,250,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,250,000</u>
General funds					
General Funds	986,619	-	(177,032)	120,125	929,712
Total Unrestricted funds	<u>3,236,619</u>	<u>-</u>	<u>(177,032)</u>	<u>120,125</u>	<u>3,179,712</u>
Restricted funds					
Restricted Funds	660,608	7,729,047	(7,150,387)	(120,125)	1,119,143
Total of funds	<u>3,897,227</u>	<u>7,729,047</u>	<u>(7,327,419)</u>	<u>-</u>	<u>4,298,855</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

20. Statement of funds (continued)

Statement of funds - prior year

	<i>As restated Balance at 1 January 2020</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers in/out</i>	<i>Balance at 31 December 2020</i>
	€	€	€	€	€
Unrestricted funds					
Designated funds					
Building Fund	-	-	-	2,000,000	2,000,000
Vehicle Fund	-	-	-	125,000	125,000
IT Upgrade	-	-	-	125,000	125,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,250,000</u>	<u>2,250,000</u>
General funds					
General Funds	3,316,324	-	(144,883)	(2,184,822)	986,619
Total Unrestricted funds	<u>3,316,324</u>	<u>-</u>	<u>(144,883)</u>	<u>65,178</u>	<u>3,236,619</u>
Restricted funds					
Restricted Funds	187,818	6,659,305	(6,121,337)	(65,178)	660,608
Total of funds	<u>3,504,142</u>	<u>6,659,305</u>	<u>(6,266,220)</u>	<u>-</u>	<u>3,897,227</u>

Restricted funds

Restricted funds represent income received that can only be used for particular purposes specified by principal funders such as the HSE and other donors. Such purposes are within the overall aims of St. Hildas. It is the policy of St. Hildas to fully apply such funds for the purposes for which they were provided as quickly as possible.

Unrestricted funds

General unrestricted funds are for use at the discretion of the Charity in furtherance of its objectives.

Designated funds

These represent funds that St. Hildas has generated via grants and fundraising since inception and spent on net assets, primarily Tangible Fixed Assets (note 14).

ST. HILDAS SERVICES CLG
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

21. SUMMARY OF FUNDS

Summary of funds - current year

	Balance at 1 January 2021 €	Income €	Expenditure €	Transfers in/out €	Balance at 31 December 2021 €
Designated funds	2,250,000	-	-	-	2,250,000
General funds	986,619	-	(177,032)	120,125	929,712
Restricted funds	660,608	7,729,047	(7,150,387)	(120,125)	1,119,143
	<u>3,897,227</u>	<u>7,729,047</u>	<u>(7,327,419)</u>	<u>-</u>	<u>4,298,855</u>

Summary of funds - prior year

	<i>As restated</i> Balance at 1 January 2020 €	Income €	Expenditure €	Transfers in/out €	Balance at 31 December 2020 €
Designated funds	-	-	-	2,250,000	2,250,000
General funds	3,316,324	-	(144,883)	(2,184,822)	986,619
Restricted funds	187,818	6,659,305	(6,121,337)	(65,178)	660,608
	<u>3,504,142</u>	<u>6,659,305</u>	<u>(6,266,220)</u>	<u>-</u>	<u>3,897,227</u>

22. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Analysis of net assets between funds - current year

	Restricted funds 2021 €	Unrestricted funds 2021 €	Total funds 2021 €
Tangible fixed assets	-	5,095,676	5,095,676
Current assets	1,119,143	(15,879)	1,103,264
Creditors due within one year	-	(1,371,891)	(1,371,891)
Creditors due in more than one year	-	(528,194)	(528,194)
Total	<u>1,119,143</u>	<u>3,179,712</u>	<u>4,298,855</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

23. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021	<i>As restated</i> 2020
	€	€
Net income for the year (as per Statement of Financial Activities)	401,628	393,085
Adjustments for:		
Depreciation charges	177,033	144,883
Decrease/(increase) in debtors	(78,216)	30,571
(Decrease)/Increase in creditors	263,077	132,222
Net cash provided by operating activities	763,522	700,761

24. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2021	<i>As restated</i> 2020
	€	€
Cash in hand	882,363	495,464
Total cash and cash equivalents	882,363	495,464

25. Analysis of changes in net debt

	At 1 January 2021	Cash flows	At 31 December 2021
	€	€	€
Cash at bank and in hand	495,464	386,899	882,363
Company Credit Cards	(950)	396	(554)
Debt due within 1 year	(59,608)	(1,403)	(61,011)
Debt due after 1 year	(582,624)	54,430	(528,194)
Liquid investments	381	-	381
	(147,337)	440,322	292,985

ST. HILDAS SERVICES CLG
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

26. CONTINGENT LIABILITIES

The Board of Directors believe there were no contingent liabilities at the year end that would have a material adverse effect on the charitable company's financial position.

27. CAPITAL COMMITMENTS

	2021	<i>As restated</i> 2020
	€	€
Contracted for but not provided in these financial statements		
Acquisition of tangible fixed assets	-	<u>103,111</u>

28. RELATED PARTY TRANSACTIONS

The Company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Company at 31 December 2021.

29. COMPANY LIMITED BY GUARANTEE

St. Hilda's Services CLG is a company limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the charitable company on winding up such amounts as may be required not exceeding one Euro (€1).

30. POST BALANCE SHEET EVENTS

There have been no significant events affecting the charitable company since the year end.

31. APPROVAL OF THE FINANCIAL STATEMENTS

The Directors approved the financial statements on 13/04/2022

ELECTION OF DIRECTORS

Outgoing Directors 2022:

Currently serving not requiring re-election:

Mary Meares
Angela Flynn
Siobhan Freeburne
Michael Downes
Deirdre Brosnan

Not seeking re-election:

Michael Evans
Grace Ayeni

Nominated by the Board of Directors

Emmet Cronin
Aidan Hand

The following are nominated to the Board in 2022:

Emmet Cronin
Aidan Hand

Proposed by: _____

Seconded by: _____

Note :

***Nominees must be members.
Membership fee to be paid at A.G.M. is €1.***

RE-APPOINTMENT
OF AUDITORS

**IT IS PROPOSED TO TENDER
FOR AUDITOR
IN LINE WITH
PROCUREMENT POLICY**

Proposed By: _____.

Seconded By: _____.

St. Hilóas

